

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

2010-11



**Acharya Jagadish Chandra Bose College
1/1B, Acharya Jagadish Chandra Bose Road
Kolkata – 700 020
<http://www.ajcbosecollege.org>**

The Annual Quality Assurance Report (AQAR) of the IQAC**Part – A**AQAR for the year (*for example 2013-14*)**2010-11****I. Details of the Institution**

1.1 Name of the Institution

ACHARYA JAGADISH CHANDRA BOSE COLLEGE

1.2 Address Line 1

1/1B, A. J. C. Bose Road

Address Line 2

City/Town

Kolkata

State

West Bengal

Pin Code

700020

Institution e-mail address

info@ajcbosecollege.org

Contact Nos.

033-2282-5181

Name of the Head of the Institution:

Dr. Subhankar Ghosh

Tel. No. with STD Code:

033-2282-1362

Mobile:

94333 43919

Name of the IQAC Co-ordinator:

Dr. Ratna Guha Mustafi

Mobile:

98301 88431

IQAC e-mail address:

iqac@ajcbosecollege.org

1.3 NAAC Track ID (For ex. MHC0GN 18879)

WBC0GN13711

OR

1.4 NAAC Executive Committee No. & Date:

EC/47/A&A/02 dated 29.01.2009

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

1.5 Website address:

<http://www.ajcbosecollege.org>

Web-link of the AQAR:

<http://www.ajcbosecollege.org/AQAR/AQAR1011.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	1.89	2009	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

17.12.2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR_2009-10 submitted to NAAC on 21.09.2015
- ii. AQAR_____ (DD/MM/YYYY)
- iii. AQAR_____ (DD/MM/YYYY)
- iv. AQAR_____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NA

1.11 Name of the Affiliating University (for the Colleges)

The University of Calcutta

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University No

University with Potential for Excellence No

UGC-CPE No

DST Star Scheme	No	UGC-CE	No
UGC-Special Assistance Programme	No	DST-FIST	No
UGC-Innovative PG programmes	No	Any other (<i>Specify</i>)	NA
UGC-COP Programmes	No		

2. IQAC Composition and Activities

2.1 No. of Teachers	NA				
2.2 No. of Administrative/Technical staff	NA				
2.3 No. of students	NA				
2.4 No. of Management representatives	NA				
2.5 No. of Alumni	NA				
2.6 No. of any other stakeholder and community representatives	NA				
2.7 No. of Employers/ Industrialists	NA				
2.8 No. of other External Experts	NA				
2.9 Total No. of members	NA				
2.10 No. of IQAC meetings held	NA				
2.11 No. of meetings with various stakeholders:	No.	Nil	Faculty	Nil	
Non-Teaching Staff	Nil	Students	Nil	Alumni	Nil
			Others	Nil	

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Though the IQAC was not formed, the college administration functioned with the help of different committees e.g the academic committee, the admission committee, finance committee, the purchase and maintenance committee, the examination and routine committee, the building committee (to supervise the construction of the new building of the college) etc.
2. The Academic Calendar and Prospectus of the college was prepared by the secretary of the Teachers' Council along with the members of the examination and routine committee.
3. Promotion of teachers was supervised by the College authority.
4. The College authority took the initiative to fill up a number of vacant teaching posts of the college.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>1. IQAC was not formed but the management(Governing Body of the college) had decided to construct the new building in place of the old one</p> <p>2. It was planned that the upgradation and automation of the Library will be done gradually.</p>	<p>1. The plan of the new building was prepared and submitted for approval to PWD, Govt. of West Bengal.</p> <p>2. The process of automation/upgradation started in this year.</p>

Plan of Action	Achievements
3. Different activities to create social awareness amongst students were chalked out.	3. Extension activities were carried out by the NSS and Games and sports Committee. The NSS program included plantation, blood donation camp, visit to an orphanage, medical check-up camp, one week Special camp in a slum area and seminars on Blood Donation and women's health. The annual sports were held in January 2010.

(Academic Calendar of 2010-11 : **Annexure II**)

2.15 Whether the AQAR was placed in statutory body Yes NA No

Management Syndicate Any other body

Provide the details of the action taken

NA



Part – B
Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	00	00	00	00
UG	13	00	00	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others	00	00	00	00
Total	13	00	00	00
Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	00
Annual	12

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college follows the regulations and syllabi prescribed by its affiliating university viz. University of Calcutta. The University syllabus was revised from this session.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO



Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
25	11	12	00	02

2.2 No. of permanent faculty with Ph.D.

16

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	05	00	00	00	00	01	01	01	06

2.4 No. of Guest and Visiting faculty and Temporary faculty

GL-00

VF-00

TF-28

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	06	18
Presented papers	00	00	01
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The Internal Assessments were carried out to monitor the progress of students through mid-term examinations and college test examinations. Some departments conduct special/remedial classes after the test examination, for students who need remedial coaching.

White board, overhead projectors, charts, models, computers etc. are often used by the teachers to make classroom teaching more innovative and interesting.

2.7 Total No. of actual teaching days

during this academic year

211

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Nil	Nil	Nil
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2.10 Average percentage of attendance of students

76%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
1 st year B.Com	512					32.6
2 nd Year B.Com	319					88.4
3 rd Year B.Com	336					64.3
1 st year B.Sc	171					49.7
2 nd Year B.Sc	76					48.7
3 rd Year B.Sc.	65					70.8
1 st year B.A	168					76.2
2 nd Year B.A	132					54.5
3 rd Year B.A	77					61
B.Ed	87					96.7

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Active interaction with the students in classroom by teachers was a regular practice even in the absence of IQAC. Internet was available for the students only in the central library.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	08	00	13
Technical Staff	08	04	00	06



Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The primary problem of our college was dearth of space. So, the faculty mebers were encouraged by the college administration to primarily submit proposal of MRPs for space saving research work e.g, theoretical and computational related work. For the same space problem the teachers of laboratory-based subjects, could not apply for MRPs funded by the UGC as the college could not provide extra space to conduct such research work.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	01	00	02
Outlay in Rs. Lakhs	00	0.6	00	3.0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	02	00
Non-Peer Review Journals	00	00	00
e-Journals	00	00	00
Conference proceedings	02	00	00

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	-	00	00
Minor Projects	00	-	00	00
Interdisciplinary Projects	00	-	00	00
Industry sponsored	00	-	00	00
Projects sponsored by the University/ College	00	-	00	00
Students research projects <i>(other than compulsory by the University)</i>	00	-	00	00
Any other(Specify)	00	-	00	00
Total	01		00	00

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	00
Sponsoring agencies	NA	NA	NA	NA	NA

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
00	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="0"/>	College forum	<input type="text" value="0"/>
NCC	<input type="text" value="0"/>	NSS	<input type="text" value="8"/>
		Any other	<input type="text" value="0"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Extension activities of the college were carried out in the form of NSS programmes, which included our students rendering various types of social services in the neighbouring slum areas.
- Lectures were organised to create awareness on various social aspects like education of women, child marriage, good sanitation, creation of pollution-free environment and other health and hygiene related matters.
- Apart from this, the NSS also organised Common Wealth Games Awareness Campaign, Blood donation and medical check-up camps for the benefit and staff of the college. Seminars on Thalassemia awareness, Aids awareness etc were also organised.

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2600 sqm	00	NA	2600 sqm
Class rooms	800 sqm	00	00	800 sqm
Laboratories	500 sqm	00	NA	500 sqm
Seminar Halls	00	00	00	00
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	00	00	00	00
Value of the equipment purchased during the year (Rs. in Lakhs)	4.64 (approx.)	3.24 (approx.)	UGC + College	7.88 (approx.)
Others	00	00	00	00

4.2 Computerization of administration and library

The college administration was partially computerised. The admission process was conducted manually. The Central Library of the college was also fully computerised with internet facilities.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	19250	5049700	496	148007	19746	5197707
Reference Books	830	201690	Nil	Nil	830	201690
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	20	06	Available	NA	NA	05	09	00
Added	02	00	-	-	-	01	01	00
Total	22	06	-	-	-	06	10	00

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet was available in the Central Library and Principal's office.

4.6 Amount spent on maintenance in lakhs :

i) ICT

NA

ii) Campus Infrastructure and facilities

5.53 (approx.)

iii) Equipments

NA

iv) Others

Na

Total :

5.53 (approx.)

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC was not formed but students support services were provided through remedial and tutorial classes in the slack session for the students who are first generation learners or are at the risk of failure.

5.2 Efforts made by the institution for tracking the progression

The suggestion of the Governing Body of our college for tracking progression percolates to the teachers through the Principal. The measures adopted include internal assessment of students (oral and written), remedial classes and mentoring the students as and when required.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1705	00	-	-

(b) No. of students outside the state

35

(c) No. of international students

00

Men		No	%	Women		No	%
		1247	73.13			458	26.86

Last Year					This Year						
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1684	37	14	-	00	1735	1676	21	07	-	00	1705

Demand ratio: 3: 1(approx..) Dropout %: 35% (approx..)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Students are given necessary suggestions by the respective subject teachers for appearing in different competitive examinations as and when needed.

No. of students beneficiaries

Data Not Available

5.5 No. of students qualified in these examinations

NET	00	SET/SLET	00	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	00

5.6 Details of student counselling and career guidance

The Career Guidance and Placement Cell was not formed during this time

No. of students benefitted NA

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

5.8 Details of gender sensitization programmes

No such programme was undertaken during this session.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 95 National level 00 International level 00

No. of students participated in cultural events

State/ University level 00 National level 00 International level 00

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level 00 National level 00 International level 00

Cultural: State/ University level 00 National level 00 International level 00

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	341	6.8 lakh (approx.)
Financial support from government	Nil	Nil
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

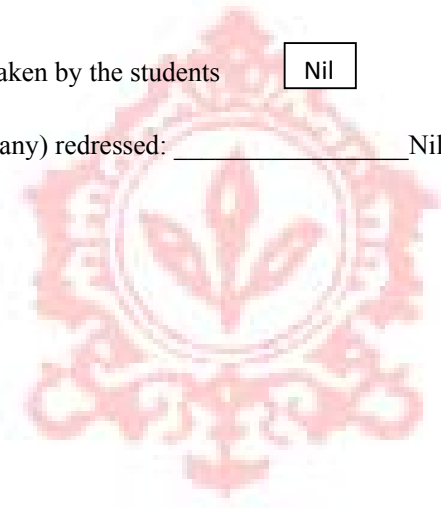
5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____ Nil _____



Criterion – VI**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

Our vision is to develop our college as one of the best institutes with all the modern learning facilities imparting highest standards of education so that its graduates emerge as ethical, fair and well-groomed exceptional citizens with strong belief in the principles of justice, liberty, equality and fraternity and who will strive to make their world a better place.

- To develop inquisitiveness, scientific temper and spirit of enquiry among the students,
- To broaden the perspectives of the students' understanding of our country's cultural heritage, scientific knowledge and social values,
- To develop a sense of belongingness,
- To help underprivileged and meritorious students to transcend social barriers,
- To train the learners to live amicably in the society,
- To develop social awareness by ensuring students' participation in National Service Scheme,
- To promote healthy student-teacher relationship,
- To draw out the best from the individual students,
- To manifest perfections already in man,
- To motivate students in co-curricular activities.

Our mission is to train youngsters to be competent, well-informed, liberal-minded human beings with an abiding faith in India's democratic institutions and the rule of law, and an abhorrence for tyranny, injustice and corruption.

- To provide teaching in the field of classical and modern subjects approved by the University of Calcutta with the purpose of promoting higher studies,
- To impart both theoretical and practical training in the field of Education to develop appropriate skill among the learners,
- To provide opportunities to the students and teachers to expand their knowledge base and quality development,
- To provide special care to the educationally backward students, and
- To organize self-development programs and placement facilities for the students after qualifying their final examination.

6.2 Does the Institution have a Management Information System

Yes,

- a) The college had put up a complaint box where the students register their complaints. A teacher, in charge of the complaint cell, used to redress the complaints from time to time in consultation with the college authority.
- b) Information also percolated through the students union, the NSS Cell and different committees.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The teaching staff underwent refresher and orientation courses organised by the academic staff colleges of different universities.

6.3.2 Teaching and Learning

The academic calendar of the college was published at the beginning of the academic year. The lesson plans were made based on the allotment of the Calcutta university syllabus. The mid-term and test examination were conducted to evaluate to progress of the students. The Bio-Science and B.Ed departments of our college organised educational excursions for the benefit of the students.

6.3.3 Examination and Evaluation

The Routine and Examination Committee prepared the scheduled for different examinations of the college as per the academic calendar. Questions papers were set following the norms of the affiliating University.

6.3.4 Research and Development

The college administration encouraged the teachers to submit proposals to the UGC for major and minor research projects. However, the perpetual space problem was always an impediment for carrying out such research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Automation of the Central library had just started.

6.3.6 Human Resource Management

The NSS program included plantation, blood donation camp, visit to an orphanage, medical check-up camp, one week Special camp in a slum area and seminars on Blood Donation and women's health related matter.

6.3.7 Faculty and Staff recruitment

Requisitions against various teaching and non-teaching posts were submitted to the College Service Commission. However, only one teaching post could be filled up for this academic session.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

The admission process was handled both manually and digitally. However, to maintain transparency and ensure publicity, advertisements related to admission were published in different newspapers. The selection of students for admission was strictly on the basis of merit.

6.4 Welfare schemes for

Teaching	College Employees' Co-operative Society
Non teaching	College Employees' Co-operative Society
Students	Freeship (partial or full exemption of college fees), Students health home to provide emergency medical services.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Yes	Yes	Yes
Administrative	Yes	Yes	No	No

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not within our limits

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The Alumni Association along with its office bearers just started to function. The members shared their experiences in respective fields with the college authority to help and improve the teaching learning process.

6.12 Activities and support from the Parent – Teacher Association

Nil

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college had a small garden in the front and a few big trees in the campus. In addition, the college authority tried to keep the campus totally pollution- free and clean as far as practicable by planting trees and decorating the college with potted plants.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The academic committee ensured the maintenance of good and healthy academic environment in the college campus.

The Institution is completely secular in nature. In fact, a good fraction of the students (specially girls students) are from the minority community. Special attention is given to the weaker sections of the students. The college also promoted representation of women in all aspects.

Student participation in extra and co-curricular activities is encouraged through the NSS Cell and Games and Sports committee.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- a) The plan for the new college building was made by the Chief Engineer, PWD, Govt. of West Bengal and execution of the plan had already started.
- b) The execution of different activities related to social issues were carried out by the NSS Cell through plantation, blood donation camp, visit to an orphanage, medical check-up camp, one week Special camp in a slum area and seminars on Blood Donation and women's health.
- c) New furniture (tables, chairs, benches etc.) and new instruments for practical purposes for various Lab-based subjects were bought.
- d) As the old building was in a dilapidated condition, some temporary maintenance had to be done on emergency basis.

7.3 Give two Best Practices of the institution :

Best Practice No. 1: Internal Assessment of students

Best Practice No 2: Creating awareness related to social issues amongst students

Please see annexure-III and annexure-IV

7.4 Contribution to environmental awareness / protection

- (1) The teacher in charge of the Environmental Studies department took initiative to organise different projects to make the students aware of the growing environmental pollution e.g. the students were taken to different traffic signals to survey the amount of emission by the vehicles passing through the signals. The projects are a part of their curriculum.
- (2) The college administration tried to maintain a plastic free, green campus.

7.5 Whether environmental audit was conducted?

Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

8. Plans of institution for next year

1. To continue the construction of the new College Building
2. To seek approval for new PG courses from the affiliating University after the construction of the building.

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Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure-II

Acharya Jagadish Chandra Bose College

Date	Academic Activities	Holidays / No. Classes	No. of Holidays
JULY - 2010			
01.07.2010 (Thursday)	Beginning of B Ed Class		
07.07.2010 (Wednesday)	Beginning of 1st Year (Hons & Gen) Class of B.A./B.Sc./B.Com and beginning of 2nd Year & 3rd Year of B.Com		
13.07.2010 (Tuesday)		Ratha Yatra (Holiday)	1
28.07.2010 (Wednesday)		Sabbarat Principals discretion (Holiday)	1

Acharya Jagadish Chandra Bose College

Date	Academic Activities	Holidays / No. Classes	No. of Holidays
AUG - 2010			
10.08.2010 (Tuesday)		College Foundation Day (Holiday)	1
15.08.2010 (Sunday)		Independence Day (Holiday)	1
23.08.2010 (Monday)	Beginning of 2nd & 3rd B.A./B.Sc. Classes (Hons & Genl)		
SEPT - 2010			
01.09.2010 (Wednesday)		Janmasthami (Holiday)	1

Acharya Jagadish Chandra Bose College

Date	Academic Activities	Holidays / No. Classes	No. of Holidays
05.09.2010 (Sunday)	Teachers' Day		
10.09.10 & 11.09.10 (Fri. & Sat.)		Id-ul-Fitar (Holiday) Principals's discretion	2
OCT. 2010			
02.10.2010 (Saturday)		Gandhi Birthday (Holiday)	
07.10.2010 (Thursday)		Mahalaya (Holiday)	1
13.10.2010 (Wednesday)		Puja Holiday (Durga Puja, Lakshmi Puja)	
31.10.2010 (Sunday)			

Acharya Jagadish Chandra Bose College

Date	Academic Activities	Holidays / No. Classes	No. of Holidays
NOVEMBER			
01.11.2010 (Monday) to 08.11.2010 (Monday)		Puja Holiday (Kali Puja, Bhairawdiya)	2
15.11.2010 (Monday)		Jagadharin Puja (Holiday)	1
17.11.2010 (Wednesday)		Id-uz-Zoha (Holiday)	1
21.11.2010 (Sunday)		Guru Nanak's Birthday (Holiday)	1

Acharya Jagadish Chandra Bose College

Date	Academic Activities	Holidays / No. Classes	No. of Holidays
30.11.2010 (Tuesday)		Birthday of Sir, A.J.C. Bose (Principals discretion)	1
3rd and 4th week of November	Mid term Exam of Part-I, II & III		
DEC. 2010			
17.12.2010 (Friday)		Muharram (Holiday)	1
25.12.2010 (Saturday)		Christmas Day (Holiday)	1
26.12.2010 (Sunday) to 31.12.2010 (Friday)		Winter Recess (Suspension of Classes)	

Acharya Jagadish Chandra Bose College

Date	Academic Activities	Holidays / No. Classes	No. of Holidays
JANUARY-2011 01.01.2011 (Saturday)		New Year's Day (Holiday)	1
2nd week of January	College Test of Part-III students		
23.01.2011 (Sunday)		Netaji's Birthday (Holiday)	1
24.01.2011 (Monday)		University Foundation Day (Holiday)	1
25.01.2011 (Tuesday)		Maghotsav Principals's discretion	1

Acharya Jagadish Chandra Bose College

Date	Academic Activities	Holidays / No. Classes	No. of Holidays
26.01.2011 (Wednesday)		Republic Day (Holiday)	1
Last week of January	College Games and Sports <u>11th Jan</u>		
FEB. 2011 08.02.2011 (Tuesday)		Saraswati Puja (Holiday)	2
09.02.2011 (Wednesday)			
2nd week of February	College Test of Part-II Students		
16.02.2011 (Wednesday)		Fateha Doaz Daham (Holiday)	1

Acharya Jagadish Chandra Bose College

Date	Academic Activities	Holidays / No. Classes	No. of Holidays
MARCH-2011 03.03.2011 (Thursday)		Shobrata Principals discretion (Holiday)	1
2nd week of March	College Test of Part-III students & Selection Test of B.Ed		
19.03.2011 (Saturday)		Dojatra (Holiday)	1
APRIL-2011 14.04.2011 (Thursday)		Chakra Sankranti B.R. Ambedkar's Birthday (Holiday)	1

Acharya Jagadish Chandra Bose College

Date	Academic Activities	Holidays / No. Classes	No. of Holidays
15.04.2011 (Friday)		Bengali New Years day (Holiday)	1
22.04.2011 (Friday)		Good Friday (Holiday)	1
23.04.2011 (Saturday)		Easter Saturday (Holiday)	1
MAY & JUNE-2011 01.05.2011 (Sunday)		May Day (Holiday)	1

Acharya Jagadish Chandra Bose College

Date	Academic Activities	Holidays / No. Classes	No. of Holidays
09.05.2011 (Monday)		Rabindra Jayanti (Holiday)	1
16.05.2011 to 30.06.2011 (Monday to Thursday)		Summer-Recess (Suspension of Classes)	
17.05.2011 (Tuesday)		Buddha Purnima (Holiday)	1
C. U. Listed Holiday		51	
Principal Discretion Holiday		05 + 1	
Total		56	

CALENDAR 2010-11

JULY 2010		AUGUST 2010		SEPTEMBER 2010		OCTOBER 2010	
S	4 11 18 25	S	1 8 15 22 29	S	5 12 19 26	S	31 3 10 17 24
M	5 12 19 26	M	2 9 16 23 30	M	6 13 20 27	M	4 11 18 25
T	6 13 20 27	T	3 10 17 24 31	T	7 14 21 28	T	5 12 19 26
W	7 14 21 28	W	4 11 18 25	W	1 8 15 22 29	W	6 13 20 27
T	1 8 15 22 29	T	5 12 19 26	T	2 9 16 23 30	T	7 14 21 28
F	2 9 16 23 30	F	6 13 20 27	F	3 10 17 24	F	1 8 15 22 29
S	3 10 17 24 31	S	7 14 21 28	S	4 11 18 25	S	2 9 16 23 30
NOVEMBER 2010		DECEMBER 2010		JANUARY 2011		FEBRUARY 2011	
S	5 12 19 26	S	5 12 19 26	S	30 2 9 16 23	S	6 13 20 27
M	1 8 15 22 29	M	6 13 20 27	M	31 3 10 17 24	M	7 14 21 28
T	9 16 23 30	T	7 14 21 28	T	4 11 18 25	T	1 8 15 22
W	10 17 24	W	1 8 15 22 29	W	5 12 19 26	W	2 9 16 23
T	11 18 25	T	2 9 16 23 30	T	6 13 20 27	T	3 10 17 24
F	12 19 26	F	3 10 17 24 31	F	7 14 21 28	F	4 11 18 25
S	13 20 27	S	4 11 18 25	S	8 15 22 29	S	5 12 19 26
MARCH 2011		APRIL 2011		MAY 2011		JUNE 2011	
S	6 13 20 27	S	3 10 17 24	S	1 8 15 22 29	S	3 10 17 24
M	7 14 21 28	M	4 11 18 25	M	2 9 16 23 30	M	6 13 20 27
T	1 8 15 22 29	T	5 12 19 26	T	3 10 17 24 31	T	7 14 21 28
W	2 9 16 23 30	W	6 13 20 27	W	4 11 18 25	W	1 8 15 22 29
T	3 10 17 24 31	T	7 14 21 28	T	5 12 19 26	T	2 9 16 23 30
F	4 11 18 25	F	1 8 15 22 29	F	6 13 20 27	F	3 10 17 24
S	5 12 19 26	S	2 9 16 23 30	S	7 14 21 28	S	4 11 18 25

Annexure -III

BEST PRACTICE -1

1. **Title of the Practice:** Internal Assessment of students
2. **Goal:** To monitor the progress of the students
3. **The Context:** A majority section of the students who take admission in our college is of average merit. Moreover, a good section belongs to the minority community (including girl students). Some are even first generation learners or come from the weaker section of the society. Hence periodical monitoring of student progress is absolutely essential to maintain a competent academic level.
4. **The Practice:** Mid-term and College Tests are conducted in due time to monitor the progress and preparedness for the ensuing University exam respectively. In addition, to Special/ Remedial Classes are arranged for the first generation learners and for the weaker students.
5. **Evidence of Success:** The measures mentioned above helped many students to overcome their weaknesses and fare in a much better way in the University examinations. This periodical assessment also helps to decrease the pressure of the students for preparation in University examination. The students also developed positive attitude and various skills e.g. communicative skills, laboratory skills etc. The students of the B.Ed section of this college also got trained to prepare teaching-learning materials, develop teaching skills and use them appropriately during teaching.
6. **Problems Encountered and Resources Required:** The major problem faced by the college in conducting the internal assessments is insufficient number of faculty members. In fact, there are no full-time teachers in some of the departments and while other departments have a number of vacant teaching posts. So the teachers faced a lot of difficulties in preparing question papers, evaluating them, recording the marks in marks register. However, the college has submitted requisitions to the College Service Commission for filling up the vacant teaching posts.
7. Notes(optional)
8. Contact person:
Name of the Principal : Dr Subhankar Ghosh
Name of the Institution : Acharya Jagadish Chandra Bose College
City : Kolkata
Pin Code : 700020
Accredited status : NAAC accredited in 2009
Work phone : 03322825181 Website : www.ajbosecollege.org

Annexure -IV

BEST PRACTICE -2

1. **Title of the practice** : Creating awareness related to social issues amongst students
2. **Goal**: To create social awareness amongst students through different extension activities in order to make them responsible and sympathetic citizens.
3. **The Context** : There is a slum area within a few kilometers of our college where exists acute problems like child marriage, women illiteracy, unhealthy and unhygienic sanitation leading to poor living conditions.
4. **The Practice**: The NSS unit our college organized a seven days special programme for these slum dwellers in a nearby school. Many lectures were arranged which addressed all the burning issues that are stated in the context above. The main purpose of the lectures was to create awareness amongst the slum dwellers so that they can improve their living conditions.
5. **Evidence of Success** : At first, the people living there to send their daughters to school because the girl child needed at home for domestic work. However, after the camp their reluctance in this regard decreased considerably. We could persuade some of the family to marry their daughter at a tender age. They also tried to improve their living condition by trying to follow the practices that were taught to them. The B.Ed. students could fulfil the community outreach program in their curriculum through this camp.
6. **Problems Encountered and Resources Required** : Poor attendance of the slum dwellers, at the beginning, was a major setback. However, attendance could be improved after much counselling. Funding was a major requirement which was provided by the affiliating university. The space for organizing the camp was provided by a nearby school.

7. Notes(optional)

8. Contact person:

Name of the Principal : Dr Subhankar Ghosh

Name of the Institution : Acharya Jagadish Chandra Bose College

City : Kolkata

Pin Code : 700020

Accredited status : NAAC accredited in 2009

Work phone : 03322825181

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